



APPLICATION FOR ENCROACHMENT AGREEMENT

MUNICIPAL ADDRESS	
TAX ROLL NUMBER	
FULL LEGAL DESCRIPTION	
TYPE OF ENCROACHMENT (ie pool, deck, canopy, etc.)	
LEGAL DESCRIPTION OF CITY OWNED PROPERTY	
REGISTERED OWNER	
FULL MAILING ADDRESS OF OWNER	
PHONE NUMBER OF OWNER	

DOCUMENTATION REQUIRED TO BE SUBMITTED WITH FULLY COMPLETED APPLICATION:

1. Copy of Registered Transfer of Land
2. Survey of property showing encroachment
3. Application fee of \$466.00, payable to the City of Barrie, in accordance with the City of Barrie fees by-law, as amended from time to time.

OWNER'S ACKNOWLEDGEMENT

As the registered owner of the property described above, I hereby acknowledge and authorize the following:

1. All encroachment agreements are considered for approval by Council. If the application is approved by Council, the Legal Services Department will advise the owner/applicant that public liability insurance in the amount of \$2,000,000.00 will be required indicating The Corporation of the City of Barrie as an additional insured.
2. An annual encroachment fee of \$100.38, in accordance with the City of Barrie fees by-law, as amended from time to time, will be payable and will be invoiced at the beginning of each year.
3. I agree to promptly pay to the City all legal costs, including fees, disbursements and taxes, relating to the preparation of the encroachment agreement. These costs are in addition to the application fee as stated above. I acknowledge these costs to be a minimum of \$275.00 and will reflect time spent on the matter.
4. Upon sale of the property, I agree to advise the new owner of the encroachment and advise the City of Barrie that the ownership has changed.

Date

Signature of Property Owner

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, c.25, s. 11(1)1 and will be used for notification purposes. Questions about this collection should be directed to:

*Legal Services Department, City of Barrie,
P.O. Box 400, 70 Collier Street, Barrie, ON L4M 4T5
Phone 1-705-792-7916, Fax 1-705-739-4278*