

Program Applicant - Contact Information

Name: _____

Address: _____

Telephone: _____ Email: _____

Rebate Recipient - Contact Information

Name: _____

Address: _____

Telephone: _____ Email: _____

Project Location

Project Address: _____

Project Plans/Drawings

Indicate the source of your project plans/drawings:

City of Barrie Standardized Drawings

Canadian Mortgage and Housing Corporation (CMHC) Drawings

Other Standardized Drawings (indicate source) _____

Custom Drawings

Program Requirements

All applications must meet all criteria established under the City's 2026 Additional Residential Unit (ARU) Incentives Program, made available on the City of Barrie website. Submitting this application form constitutes an application to the program only and does not guarantee an approval. If you have any questions regarding this program, please contact housingCIP@barrie.ca.

Application Submission Timeframes

This program applies to all new ARU applications, submitted on, or after, January 1, 2026, as well as all previously submitted (2025) applications which receive occupancy, or equivalent (final interior inspection) in 12 months of building permit issuance, no later than December 31, 2027. Application timing will be considered from the first instance of an issued building permit.

Eligible Projects

Building permit applications for all new additional residential units (ARUs) added to single detached, semi-detached, or street townhouse dwellings are eligible, including:

- Interior conversions or additions to the main dwelling to add a second, third, or fourth unit
- Secondary dwellings/coach houses/detached ARUs (could contain 1 or 2 units, subject to zoning compliance)
- New construction of two to four (4) units on one lot – only the building permit fees for the second, third and fourth units will be reduced by 50% (full permit fees for the first/principal unit apply)

Financial Incentive

Building permit application fees, including zoning and water fees, for new Additional Residential Units (ARU) will be reduced by 50%. An additional rebate of 50% may be provided if the project is completed within 12 months of permit issuance, and no later than December 31, 2027.

Building Permits and Inspections

To facilitate the timely processing and issuance of a building permit application, the applicant must be prepared to provide prompt responses to city staff and maintain regular communication with the Building Services Department.

The property owner is responsible for ensuring all required inspections are requested, and completed, to the satisfaction of city staff.

Program Exclusions and Restrictions

Reduced and rebated application fees are specific only to the ARU component of the project. The following **project work is not eligible** for reductions or rebates:

- Construction of a principal unit/single family dwelling
- Interior alterations that do not pertain to the ARU section (for example, interior changes made to the principal unit that are not associated with a secondary suite) and other renovations
- Accessory structures such as decks, sheds, pools, etc.

The following **fees** are not eligible for a reductions or rebates:

- Building Permit Pre-screening Fee (paid at application submission), Revisions Processing fees, Reinspection Fees, Demolition Fees, and/or Site Servicing fees
- Development Charges (EDC, DCA, and Parkland Dedication)
- Enforcement fees (such as pre-permit surcharge and orders)

Where a building permit is withdrawn, abandoned, cancelled, or revoked and/or if the applicant does not meet obligations required under this program, a refund for building permit fees will only be provided when the amount calculated exceeds the amount paid by the 2026 Additional Residential Unit (ARU) Incentives Program. The ARU Incentive Program will be refunded first, with any remaining refund being paid to the payee on record.

The City may review, amend, or discontinue the 2026 Additional Residential Unit (ARU) Incentives Program at any time. Should the program be discontinued, notice will be posted on the city website.

Acknowledgement

I/We hereby apply for the 2026 Additional Residential Unit (ARU) Incentive program.

I/We hereby agree to abide by the program eligibility requirements, stated within this application and made available on the program website.

I/We hereby certify that the information given herein is true, correct, and complete in every respect and may be verified by the City of Barrie.

I/We the undersigned are the owner(s) of the property that is subject of this 2026 Additional Residential Unit (ARU) Incentives application, and for the purpose of the Freedom of Information and Protection of Privacy Act, authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Applicant Signature _____ **Print Name** _____ **Date** _____

Property Owner Signature _____ **Print Name** _____ **Date** _____

Property Owner Signature _____ **Print Name** _____ **Date** _____

Personal information is collected on this form under the authority of the City of Barrie By-law 2020-010 and is used to enforce various City of Barrie By-laws. This is a public record and information in it is accessible to the public. Any questions about this collection of personal information should be directed to the City Clerk, City of Barrie, 70 Collier St., Barrie, ON, L4M 4T5.