



## Building Department - Compliance Letter Request Form

### Applicant Information

First Name		Last Name		
Company Name (if applicable)				
Street Address	Unit #	City or Town	Province	Postal Code
Telephone	Fax	Email		

### Subject Property Address Same as above

Street Address	Unit #	City or Town	Province	Postal Code
Legal Description (if available)				

### Requested Information (check all that apply)

<input type="checkbox"/> Building Code Orders	<input type="checkbox"/> Occupancy Permit(s)
<input type="checkbox"/> Other (Building Department related):	<input type="checkbox"/> Building Permit(s)

### Administration

<b>Preferred method of delivery:</b>	<b>Processing:</b>
<input type="checkbox"/> Fax	<input type="checkbox"/> Regular (15 business days)
<input type="checkbox"/> Email	
<input type="checkbox"/> Mail	
<b>Applicant Signature</b>	<b>Date</b>

### Office Use/Service Barrie:

Received By	Date
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Payment method:  Debit  Cash  Cheque **Amount:**

Personal information contained on this form is collected under the authority of the Ontario Building Code, Ontario Regulation 332/12 as amended and the City of Barrie By-law 2009-141 and will be used to respond to requests for information on properties.