

COUNCIL POLICY



Driveway Restoration Policy

Policy Category/Section: Infrastructure
Approved by City Council: June 20, 2022
Motion #: 22-G-128

Purpose

- To provide greater definition and clarity into the restoration expectations which will support City staff when responding to inquiries regarding driveway restorations, while being fair and reasonable with the residents, businesses, and third parties.
- To clearly defines the different types of restoration expectations for capital projects (Road Resurfacing and Road Reconstruction), City maintenance repairs, as well as restorations part of right-of-way permit or municipal consent work.
- To provide staff with a consistent approach to the repair of driveways and better define the required limits of repair and reduce conflicts with property owners, businesses, and third parties completing work within the City's right-of-way.

Definitions

Driveways: Shall be defined as the appropriately surfaced vehicle access to private properties from a City Street. As a driveway is for the sole use of the occupants of that private property, all construction and maintenance shall be the responsibility of the property owners.

Driveway Aprons: Shall be defined as the area of driveway from the edge of curb or asphalt road to the edge of sidewalk. If no sidewalk present, from the edge of road to the property line.

Specific policy requirements

1. **Driveway Repair After City Maintenance Repairs**
 - a) When a cut is made within 1 metre of any Driveway Apron edge, the Driveway Apron repair will extend to the edge of the Driveway Apron, sidewalk, or curb and, be a minimum of 1 metre in width (i.e., no strips of existing driveway Apron less than 1 metre will be left).

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- b) When repairs exceed 1/3 of the total area of the Driveway Apron, the entire Driveway Apron shall be replaced. Repairs less than 1/3 of the total area are subject to the preceding condition, shall be square, and shall not be less than 1 metre by 1 metre in size.
- c) When sidewalks are repaired and a Driveway Apron repair is required on the property owner's side of the sidewalk, the repair is subject the two preceding conditions and shall be extended to the property line at a maximum.
- d) When Driveway Aprons are in poor condition (substandard materials etc.) are damaged, the above noted criteria will still apply with respect to areas of the repair. Reasonable efforts shall be made to conform to City of Barrie standards for the repair.
- e) Operation and adjustment of service boxes, valves, and other devices that do not result in damage to Driveway Aprons are not subject to these conditions.
- f) When repairs are required on new Driveway Aprons (less than 2 years old), subject to submission of an approved ROWA permit or receipt, special efforts will be made to match the existing Driveway Apron. Where repair areas are excessive or patches are not reasonable, measures may include but not be limited to, surface sealing of entire Driveway Apron or full replacement of Driveway Apron.
- g) Granular Driveway Aprons shall be restored with new granular material to existing or better condition.
- h) Interlock paving stone Driveway Aprons shall be salvaged and reset in existing condition or better.
- i) Plain concrete Driveway Aprons shall be replaced to match existing conditions. Whenever possible, repairs around stamped concrete Driveways shall be avoided. If a repair is required, consultation with the property owner shall occur prior to undertaking any work.

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2. **Driveway Repair as Part of Utility Installation or Repair**

Individuals or agencies undertaking work within the right-of-way which impacts the condition of the Driveway Aprons are responsible to restore the Driveway Apron to the existing condition or better with materials consistent with the existing Driveway Apron. Utility companies are encouraged to design their works or explore alternative construction methods to avoid Driveway impacts during their work.

- a) When a Driveway Apron is impacted, the restoration shall include the entire Driveway Apron and shall be constructed to current City of Barrie Standard.
- b) Granular Driveway Aprons shall be restored with new granular material to existing or better condition.
- c) Interlock paving stone Driveway Aprons shall be salvaged and reset in existing condition or better.
- d) Plain concrete Driveway Aprons shall be replaced to match existing conditions. Whenever possible, repairs around stamped concrete Driveways shall be avoided. If a repair is required, consultation with the property owner shall occur prior to undertaking any work.
- e) If the City has a Service Level Agreement in place with a third party, the preceding conditions do not apply.

3. **Driveway Repair as a Part of Capital Road Reconstruction and Capital Road Resurfacing**

When reconstruction or resurfacing of City Streets impact Driveway Aprons, the associated works on the Driveway Apron will be considered a part of the reconstruction or resurfacing project with respect to design, construction, and budget.

- a) The restoration shall include the entire Driveway Apron and shall be constructed to current City of Barrie Standard.

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| | <ul style="list-style-type: none">b) Granular Driveway Aprons shall be restored with new granular material to existing or better condition.c) Interlock paving stone Driveway Aprons shall be salvaged and reset in existing condition or better.d) Plain concrete Driveway Aprons shall be replaced to match existing conditions. Reconstruction adjacent to stamped concrete driveways shall include consultation with the property owner prior to undertaking any work.e) When sidewalks are repaired or constructed and a Driveway Apron repair is required on the property owner's side of the sidewalk, the repair shall be extended to the property line at a maximum.f) During road reconstruction some major design changes require restoration that may extend beyond City property line as necessary to address drainage, slope, and other design requirements. This work will be completed in consultation with the owners. If more than 1/3 of the private portion of the Driveway is impacted the entire driveway shall be paved. <p>4. New water service lines and service boxes are not to be placed within Driveways on private property in adherence to City standards.</p> <p>5. Whenever possible, sanitary service laterals and access boxes shall be located outside of driveways when feasible, while adhering to City standards.</p> |
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