

**SCHEDULE F
FINANCE DEPARTMENT**

ITEM	2022 APPROVED FEE	2023 APPROVED FEE
1. PROPERTY TAX AND WATER BILLING ADMINISTRATION		
NSF/stop payment/returned cheque/funds not cleared charge, per incident	\$45.00	\$47.00
Payment Redistribution Fee (after second occurrence) - per payment	\$43.50	\$45.00
Tax Certificate (per property)	\$76.50	\$78.00
Tax Certificate (per property) - 24 hour rush response	\$114.50	\$117.00
Duplicate Tax Bill, Statement or Receipt (per property, per year)	\$15.00	\$15.00
Tax Account Fee for change of name (per property)	\$38.00	\$39.00
New Account Added to Tax Roll (for New Address)	\$57.50	\$60.00
Mortgage Company Administration Fee - per property tax account to be invoiced bi-annually (interim and final tax bills)	\$10.25	\$12.00
Detailed Calculations for Tax Adjustments requested by other than property owner - per property	\$27.00	\$27.00
Reminder notice of tax arrears	\$10.00	\$10.00
Tax appeal application	\$25.00	\$25.00
Water History Statement - per account, per year	\$15.00	\$15.00
Water Certificate (per property)	\$76.50	\$78.00
Water Certificate (per property) - 24 hour rush response	\$114.50	\$117.00
Water Account Fee for ownership or tenancy changes	\$38.00	\$39.00
Final Water Meter Reading	\$18.50	\$19.00
Administrative Charge - various – for water shutoff, water account arrears and any other municipal charges added to the property tax roll	\$40.00	\$40.00
Administrative Charge - City of Barrie Act - for collecting City of Barrie Act (1960) charges and issuing payment to developer	\$160.00	\$160.00
New Account Added to Water Billing System (for New Address)	\$57.50	\$60.00
Tenant Water Account Creation Fee		\$60.00
Reactivation Fee PAP Accounts (only for re-join if cancelled)		\$20.00
2. TAX SALE REGISTRATION PROCESS		
Determination if the property is eligible for Sales Process; obtain description of lands; search title to determine names of interested parties; prepare Tax Arrears Certificate; Subsearch title to determine changes to interested parties; Register Tax Arrears Certificate	Cost determined based on staff and legal expenses, not to exceed full cost recovery.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.
If cancellation price is paid, prepare and register a tax arrears cancellation certificate	Cost determined based on staff and legal expenses, not to exceed full cost recovery.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.
If cancellation price is not paid within prescribed time frame, Treasurer to send notice to parties in 1 (f). Note: statutory declaration to be prepared and retained	Cost determined based on staff and legal expenses, not to exceed full cost recovery.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.
If extension agreement requested, presentation of request to Council, preparation of by-law to authorize agreement for passage by Council and to monitor agreement.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.
If cancellation price not paid within required time frame of registering tax arrears certificate and no extension agreement is in effect, the Treasurer makes statutory declaration indicating to whom final notices were sent.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.	Cost determined based on staff and legal expenses, not to exceed full cost recovery.
Treasurer advertises and sells property	Cost determined based on staff, advertising and legal expenses, not to exceed full cost recovery.	Cost determined based on staff, advertising and legal expenses, not to exceed full cost recovery.
3. DEVELOPMENT CHARGES ADMINISTRATION		
Dwelling unit, collected at time of permit	\$82.50	\$85.00
Building, collected at time of permit	\$165.00	\$170.00
Development Charges Deferral Agreement Application Fee	\$1,000.00	\$1,000.00
Development Charge (DC) Credit Agreement Administration Fee	\$5,000.00	\$5,000.00