

**SCHEDULE K
BUILDING SERVICES**

ITEM	2024 APPROVED FEE	2025 APPROVED FEE
SECTION 1: BUILDING SERVICES PERMITS AND ADMINISTRATION		
1. CONSTRUCTION PERMITS		
1.1 Minimum Permit Fees		
1.1.1 Part 9 residential building	\$174.98	\$178.48
1.1.2 Pre-screening (non-refundable)	\$20.00	\$20.00
1.1.3 Part 9 non-residential and Part 3 building; All other application types	\$283.02	\$288.68
1.2 Tents and Temporary Structures		
1.2.1 Tent (Aggregate area of tents, per m2) (min \$288.68 - max \$1,000)	\$2.72	\$2.77
1.2.2 Air supported structure - aggregate area (per m2) (min \$288.68 - max \$10,000)	\$2.72	\$2.77
1.2.3 Temporary office/trailer (per m2)	\$8.47	\$8.64
1.2.4 Other temporary structure including bleachers (per m2) (min \$288.68)	\$10.50	\$10.71
1.2.5 Portable classroom, single unit (each)	\$539.74	\$550.53
1.2.6 Demountable Support Structures (\$50.00 each)	NEW	\$50.00
1.3 Group A, Assembly Uses		
1.3.1 New; Additions - Including interior finishing (per m2)	\$26.96	\$27.50
1.3.2 New; Additions - Shell only (per m2)	\$20.22	\$20.62
1.3.3 Alterations; Repairs; Interior finishing/tenant fit-up (per m2)	\$8.47	\$8.64
1.4 Group B, Institutional Uses		
1.4.1 New; Additions - Including interior finishing (per m2)	\$32.74	\$33.39
1.4.2 New; Additions - Shell only (per m2)	\$24.84	\$25.34
1.4.3 Alterations; Repairs; Interior finishing/tenant fit-up (per m2)	\$11.63	\$11.86
1.5 Group C, Residential Uses		
1.5.1 New; Additions - Part 9 residential - includes basement (per m2)	\$16.31	\$16.64
1.5.3 New; Additions - other residential (per m2)	\$23.59	\$24.06
1.5.2 Certified model - includes basement (per m2)	\$15.70	\$16.01
1.5.4 Alterations; Repairs to Part 9 residential (per m2)	\$7.68	\$7.83
1.5.5 Alterations; Repairs to other residential (per m2)	\$10.05	\$10.25
1.6 Group D, Business and Personal Service Uses		
1.6.1 New; Additions - Including interior finishing (per m2)	\$23.59	\$24.06
1.6.2 New; Additions - Shell only (per m2)	\$18.29	\$18.66
1.6.3 Alterations; Repairs; Interior finishing (per m2)	\$6.77	\$6.91
1.7 Group E, Mercantile Uses		
1.7.1 New; Additions - Including interior finishing (per m2)	\$21.00	\$21.42
1.7.2 New; Additions - Shell only (per m2)	\$15.69	\$16.00
1.7.3 Alterations; Repairs; Interior finishing (per m2)	\$6.77	\$6.91
1.8 Group F, Industrial Uses		
1.8.1 New; Additions - Including interior finishing (per m2)	\$13.10	\$13.36
1.8.2 New; Additions - Shell only (per m2)	\$12.53	\$12.78
1.8.3 Alterations; Repairs; Interior finishing (per m2)	\$5.18	\$5.28
1.8.4 Parking garage - New; Additions (per m2)	\$10.84	\$11.06
1.8.5 Parking garage - Alterations; Repairs (per m2)	\$5.31	\$5.42
1.8.6 Farm building (per m2)	\$5.31	\$5.42
1.9 Additional Fees for All Occupancies (Where Applicable)		
1.9.1 Shoring	\$1,087.22	\$1,108.96
1.9.2 Underpinning	\$380.53	\$388.14
1.9.3 Grading review - projects not subject to site plan, condo or subdivision review.	\$543.61	\$554.48
1.10 Additional Fees for Private Sewage Systems		
1.10.1 Greywater sewage system/leaching pit	\$627.33	\$639.88
1.10.2 New septic system	\$709.89	\$724.09
1.10.3 Holding tank	\$451.68	\$460.71
1.10.4 Septic tank replacement only	\$451.68	\$460.71
1.10.5 Leaching field replacement/repair/additions	\$548.52	\$559.49
1.10.6 Performance level plan review for proposed additions (fee to be applied to permit fees if required)	\$245.15	\$250.05
1.10.7 Compliance inspection of existing septic system	\$250.06	\$255.06
1.11 Additional Fees for Mechanical Systems		
1.11.1 Rooftop unit; Make-up air unit; Unit heater, Boilers, Heat Pumps (new or replacement) - Part 9 Non Residential and Part 3 Building (each)	\$230.00	\$234.60
1.11.2 Per damper; Firestop flap (each)	\$43.35	\$44.22
1.11.3 Alternate heating system - solar, geothermal, etc	\$350.00	\$357.00
1.11.4 Commercial cooking hood install/upgrade (per hood)	\$394.90	\$402.80
1.11.5 Dust collector (per collector)	\$283.02	\$288.68
1.11.6 Spray booth install/upgrade (per booth)	\$526.53	\$537.06
1.11.7 HRV/ERV; Fan Coil Unit; Exhaust Fan (new or replacement) - Part 9 Non - Residential and Part 3 Buildings (each)	NEW	\$25.00
1.12 Additional Fees for Plumbing Fixtures and Equipment		
1.12.1 Fixture, floor drain, equipment, appliance, thermostatic mixing valve, vented trap, and/or roof hopper (New, replace or relocated) - Part 9 Non Residential and Part 3 Building (each)	\$25.00	\$25.50
1.12.2 Grease or grit interceptor (each)	\$283.02	\$288.68
1.12.3 Water service and/or sewer connection (per m length of pipe)	\$1.57	\$1.60
1.12.4 Manhole, catch basin, sump pump/pit, etc (each)	\$40.00	\$40.80
1.12.5 Greywater recycling system (each)	\$423.91	\$432.39
1.13 Stand Alone Work		
1.13.1 Relocated building placement	\$543.61	\$554.48
1.13.2 Model certification, plan review only (each)	\$851.89	\$868.93
1.13.3 Fire alarm/sprinkler system installation or alteration (per m2)	\$0.72	\$0.73
1.13.4 Electromagnetic lock or power door operator, installation/upgrade per lock. Min. \$288.68	\$131.52	\$134.15
1.11.5 Deck; Porch (without roof, not enclosed)	\$208.08	\$208.08
1.11.6 Deck; Porch (with roof, not enclosed)	\$310.00	\$310.00
1.13.7 Accessory Structures (per m2) - Part 9 residential (Min. \$178.48)	\$8.47	\$8.47
1.13.8 Accessory Structures (per m2) - Part 9 non-res and Part 3 (Min. \$288.68)	\$8.47	\$8.64
1.13.9 Plumbing alterations, including backflow (per building)	\$283.02	\$288.68
1.13.10 Heating system installation/upgrade - With/without ductwork (per Part 9 res. unit)	\$174.98	\$178.48

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1.14 Designated Structures		
1.14.1 Communication tower (each)	\$526.53	\$537.06
1.14.2 Exterior storage tank (each)	\$526.53	\$537.06
1.14.3 Pedestrian bridge (per m2)	\$17.04	\$17.38
1.14.4 Satellite dish, solar collector, wind turbine (each)	\$421.31	\$429.74
1.14.5 Solar panel arrays - Part 9 residential	\$413.06	\$421.32
1.14.6 Solar panel arrays - Part 9 non-residential and Part 3	\$1,956.99	\$1,996.13
1.14.7 Signs - Freestanding ground signs (each)	\$500.00	\$510.00
1.14.8 Signs - Supported by, or attached to a building (per building)	\$283.02	\$288.68
1.14.9 Retaining Wall - Part 9 residential (per lot)	\$217.44	\$221.79
1.14.10 Retaining Wall - Part 9 non-residential and Part 3 (per lot)	\$489.25	\$499.04
2. PARTIAL (FOUNDATION) AND CONDITIONAL BUILDING PERMITS		
2.1 Conditional Building Permit Application request	\$5,436.09	\$5,544.81
2.2 Partial permit (Foundation)	\$500.00	\$510.00
3. DEMOLITION PERMITS		
3.1 Buildings up to 600m2 building area and up to 3 stories in building height (each)	\$368.59	\$375.96
3.2 All other buildings (each)	\$868.93	\$886.31
4. CHANGE OF USE		
4.1 Group A, Assembly Uses (per m2)	\$2.99	\$3.05
4.2 Group B, Institutional Uses (per m2)	\$4.10	\$4.18
4.3 Group C, Residential Uses (per m2)	\$3.43	\$3.50
4.4 Group D, Business and Personal Service Uses (per m2)	\$2.77	\$2.83
4.5 Group E, Mercantile Uses (per m2)	\$2.77	\$2.83
4.6 Group F, Industrial Uses (per m2)	\$2.77	\$2.83
5. SPECIAL SERVICES		
5.1 Review of revised Part 9 residential permit or application (per hour)	\$104.40	\$106.49
5.2 Review of revised Part 9 non-residential and Part 3 permit or application (per hr)	\$130.05	\$132.65
5.3 Transfer of application and/or permit to new owner	\$174.20	\$177.68
5.4 Alternative solution review - Part 9 residential building	\$650.25	\$663.26
5.5 Alternative solution review - Part 9 non-residential and Part 3 building	\$2,718.05	\$2,772.41
5.6 Spatial separation agreement	\$2,718.05	\$2,772.41
5.7 Stale permit maintenance fee (annual fee)	\$104.50	\$106.59
5.8 Issuance listing report	\$90.31	\$92.12
5.9 Special requests for file research (per 15 minutes)	\$43.38	\$44.25
5.10 Release of drawings (per permit)	\$43.38	\$44.25
5.11 USB memory/digital storage device	\$10.87	\$11.09
5.12 Standard department information (each property)	\$98.55	\$103.00
5.13 AGCO (Liquor License) review and clearance letter	\$200.00	\$204.00
5.14 Re-inspection of defective or incomplete work (each)	\$184.20	\$187.88
6. POOL ENCLOSURE BY-LAW		
6.1 Pool Enclosure Permit	\$307.89	\$307.89
6.2 Hot tub enclosure permit (lockable lid)	\$156.06	\$156.06
7. SERVICES FOR SUBDIVISION AND SITE PLAN CONTROL REVIEW		
7.1 Per dwelling unit in new plans of subdivision, collected at time of permit application	\$263.15	\$268.41
7.2 Per building for projects regulated by site plan control, for initial development, collected at time of permit application	\$447.62	\$456.57
NOTES:		
Building permit application fee(s) for a project shall be calculated by:		
a) Determining the occupancy classification, total floor area (including basement and below grade levels) and scope of work for which the permit applies;		
b) Multiplying the fee rate listed by the appropriate measure;		
c) Adding any additional fee rates where noted;		
d) Ensuring the total permit fee is at least the minimum fee listed in section 1.1.		
Pre-screening fee to be applied to all permit applications.		
Except as provided in the additional fee rates listed in sections 1.9, 1.10 and 1.11, 1.12 and section 4, all work associated with a project and shown on the permit application drawings are included in the base fee rate.		
The Chief building Official may determine appropriate fees where not listed in the schedule or where special circumstances warrant different fees.		
SECTION 2: BUILDING SERVICES ENFORCEMENT		
1. ENFORCEMENT SERVICES		
1.1 Surcharge added to permit application for construction work commenced prior to issuance of a permit and where an Order pursuant to the Building Code Act has NOT been issued for Part 9 residential building.	\$174.98	\$178.48
1.2 Surcharge added to permit application for construction work commenced prior to issuance of a permit and where an Order pursuant to the Building Code Act has NOT been issued for Part 9 non-residential building.	\$283.02	\$288.68
1.3 Surcharge added to permit application for construction work commenced prior to issuance of a permit and where an Order pursuant to the Building Code Act has NOT been issued for Part 3 building.	\$283.02	\$288.68
1.4 Order to Comply (OTC) issued	\$350.00	\$350.00
1.5 Surcharge of 25% of the application fee if Stop Work Order issued for Part 9 residential building. Maximum pre-permit surcharge shall not exceed \$20,000.00.	Fees will be a 25% of total permit fee or minimum \$350.00	Fees will be a 25% of total permit fee or minimum \$350.00
1.6 Surcharge of 50% of the application fee if Stop Work Order issue for Part 9 non-residential building. Maximum pre-permit surcharge shall not exceed \$40,000.00.	Fees will be a 50% of total permit fee or minimum \$500.00	Fees will be a 50% of total permit fee or minimum \$500.00
1.7 Surcharge of 50% of the application fee if Stop Work Order issued for Part 3 building. Maximum Pre-Permit Surcharge shall not exceed \$40,000.00.	Fees will be a % of total permit fee or minimum \$500.00	Fees will be a 50% of total permit fee or minimum \$500.00
1.8 All other Order(s) (Unsafe Order, Order to Uncover, Order Not to Cover, Order to Vacate, Order Not to Occupy)	\$350.00	\$350.00
1.9 Registration of Order on title	\$450.00	\$450.00
1.10 Discharge of Order on title	\$450.00	\$450.00

**SCHEDULE K
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ITEM	2024 APPROVED FEE	2025 APPROVED FEE
1.11 Title search, private or corporation	\$104.50	\$106.50
1.12 On-duty police officer where required to assist in service of search warrant	\$450.00	\$450.00
2. ENFORCEMENT SERVICES - POOL ENCLOSURE BY-LAW		
2.1 Surcharge: Construct, excavate for, erect or install a pool, or cause the excavation for, erection of or installation of a pool enclosure prior to issuance of a permit in contravention of Pool Enclosure By-law.	NEW	\$350.00
2.2 Surcharge: Repair or alteration to an existing pool enclosure without the benefit of a permit in contravention of the Pool Enclosure By-law.	NEW	\$350.00
2.3 Surcharge: Failure to maintain a permitted pool enclosure in contravention of the Pool Enclosure By-Law.	NEW	\$350.00
2.4 Surcharge: Failure to comply with a Notice of Violation within prescribed timeline.	NEW	\$350.00
2.5 Surcharge: Subsequent Notice of Violation (each)	NEW	\$350.00