

Terms of Reference

Definition

Active Transportation is defined as any mode of self-propelled transportation (e.g. walking, cycling, in-line skating, wheeling) that relies upon the use of human energy to get from one place to another (e.g. work, school, library, shopping, worship). The modes may utilize on-road and off-road facilities such as sidewalks, bike lanes and multi-use trails. Active transportation can be combined with other modes of transportation, for example, walking or cycling with public transit. Positive economic and environmental impacts and health promotion are just some of the ways active transportation benefits individuals and the community as a whole.

Vision

Barrie is a complete community with a sustainable active transportation network where all residents routinely walk or wheel as a viable lifestyle norm.

Purpose

This working group brings active transportation stakeholders and community partners together to focus on the common goal of promoting and facilitating active transportation initiatives in Barrie.

Goals

- To strive for streets that provide for safe, convenient, efficient, and accessible use by all users – pedestrians of all ages and abilities, people with a disabilities, bicyclists, transit vehicles, and motor vehicles. To promote walking and wheeling
- To support and increase active transportation as a more routine component of the work/school commute, shopping, socializing and entertainment endeavours.
- To educate others regarding the environmental, social, economic and health benefits of active transportation
- To advocate for the development of a built environment that supports an active transportation network.
- To collaborate with adjacent municipalities to support active transportation
- To support active tourism as an economic driver

Role

As a community-based initiative, Active Transportation Barrie shall be a mechanism for broad, ongoing consultation. It will act as an advisory resource, utilizing research, statistics and best practice information. It will consult and make recommendations internally with other City departments, Council and externally within the community related to active transportation matters in Barrie.

Matters pertaining to active transportation may include policies, programs, expenditures, maintenance issues, priorities, expanding trail networks, network connectivity, standards, goals and design guidelines.

Current Council endorsed municipal goals include:

- Strive to implement active transportation facilities in all civic facilities,
- incorporate active transportation facilities in all new transportation infrastructure projects where feasible,



- formalize considerations for the integration of active transportation facilities in private development through tools used within the development review process including standards, zoning by-laws, site plan applications, subdivision applications,
- provide information to the general public about facilities and programs,
- focus on individual and community health benefits,
- promote programs and events to encourage active transportation,
- publicly release reports on active transportation,
- co-fund with developers & business,
- encourage partnerships between government and non-government organizations to promote active transportation,
- maximize use of current facilities (infrastructure),
- develop an active transportation network,
- regularly review design standards

Working Group Organization

The Working Group shall have a diverse membership encompassing City staff, technical experts, business people, advocates, health professionals and active transportations stakeholders as regular members or as ad hoc members for focused projects.

Working Group Function

1. The Working Group will function commencing September of each year until June of the following year with ad hoc meetings during summer months at the discretion of the Chair.
2. The group is anticipated to meet monthly. Additional meetings may be called as deemed necessary to achieve the work plan by Staff and the Chair.
3. Decisions will be made by consensus. If a consensus cannot be reached, a majority vote rules. Any conflicts of interest will be declared when applicable.
4. The group may identify a Chair from its membership.
5. The Engineering Department will provide administrative support and keep the records of the Active Transportation Advisory Committee on file.
6. The Working Group will create an annual action plan to set goals of timely interest that also align with municipal budget submissions and the active transportation master plan target.
7. The group will produce an annual report of activities and recommendations to be submitted directly to Barrie City Council.
8. The City may amend these Terms of Reference in consultation with the members. The terms of the Working Group such as membership and direction will be evaluated annually. The City may withdraw its leadership role in the committee at its discretion.
9. Each member of the Committee shall serve without remuneration
10. The Terms of Reference, minutes, meeting dates and locations may be placed on the City web page.

Date Created: September 30, 2010

Last Revision Date: September 28, 2011