INSTRUCTIONS FOR ANNUAL TESTING AND MAINTENANCE

1. Retain the services of a Qualified Person who is registered with the City of Barrie Water Operations / Backflow Prevention Program. The Qualified Persons Business List can be found at:

   [www.barrie.ca](http://www.barrie.ca) Living > Water Services > Backflow Prevention – Downloads

2. Have all testable backflow prevention devices on your property tested. The Qualified Persons will affix a new test tag. Your property has been given an annual test month. You will receive a letter 60 days prior to the due date.

3. Every property owner shall ensure that all testable backflow prevention devices are tested upon installation, after being cleaned, repaired, overhauled or relocated. If a device fails a test, is malfunctioning or otherwise not in proper working order, the property owner shall immediately have the device repaired or replaced and ensure that the City of Barrie Water Operations Branch is notified.

   If a backflow prevention device is replaced, a new testing and maintenance report for the replacement device must be submitted indicating the serial number of the replaced device.

4. If additional backflow prevention devices or alterations to your plumbing system are needed, a permit must be obtained from the City of Barrie Building Services Department at City Hall, 70 Collier Street, 8th Floor.

5. It is unlawful to remove any installed backflow prevention device prior to written approval from the City of Barrie Water Operations Branch.

6. Upon completion of testing, a legible copy of all testing and maintenance reports must be forwarded by the Qualified Person to the City of Barrie Water Operations Branch at the information below within fourteen (14) days of the date of the testing.

   Mail: City of Barrie, Water Operations/Backflow Prevention, P.O. Box 400, Barrie ON, L4M 4T5
   Email: backflow@barrie.ca
   Fax: 705-792-7921
   Office: 20 Royal Parkside Drive – Water Operations Branch

   If you require further information or for any inquiries, please contact us at 705-739-4220 Ext. 4890
FEES ASSOCIATED WITH BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL PROGRAM ADMINISTRATION

Customer’s Cost
Invoiced to Customer by City of Barrie as per Fees By-Law

Administration Fee and Property Registration $52.00/property + $6.76 HST = $58.76
(Onetime fee per property, may be applied to multiple device installations at one building)

Testing and Maintenance Report Processing Fee $35.00/device + $4.55 HST = $39.55
(One fee for each testing and maintenance report annually)