

COMMITTEE OF ADJUSTMENT SUBMISSION CHECKLIST

GENERAL INFORMATION All applications to the Committee of Adjustment are to be submitted to the Development Services Department, 1st Floor, City Hall, 70 Collier Street, Barrie, L4M 4T5. Additional supporting documentation should be filed prior to the Public Hearing to avoid unnecessary adjournments of your application(s). It is the responsibility of the applicant to ensure that on-site signage is posted in accordance with Regulations under the Planning Act. Please consult with Committee of Adjustment staff regarding current procedure. Pre-consultation with a City Zoning Administrator, a City Planner, and/or Conservation Partners is strongly encouraged. WHAT TO SUBMIT A completed application form – all sections of the application must be filled out with all registered owners, complete addresses, full legal description and required signatures. A survey shall be required – showing all information as outlined in the application Site Plan – (letter or legal size - as explained below) П Application Fee(s) - Cash/Debit/Credit or Cheques made payable to the "City of Barrie" Supporting documentation if applicable (i.e. technical/planning reports, elevation drawings, photographs) Conservation Authority Fees (if applicable), pay review fee directly to them - LSRCA ☐ NVCA SITE PLAN REQUIREMENTS All site plans shall be survey-based and drawn to scale (either using an existing survey or a sketch signed by an Ontario Land Surveyor). Hand drawn sketches will not be accepted. The Planning Act regulations require that all site plans should show a certain level of detail as noted in the sketch requirement section of your application. These details include: Dimensions and calculated area of the property. All existing and proposed buildings and structures, including their size and setbacks to the property lot lines. All natural and artificial features i.e. railways & watercourses Existing uses(s) on adjacent lands Location and name of any roads Location and nature of any easement affecting the subject land For Consents only – clearly label all proposed severed/retained lands and/or proposed easement(s). APPLICATION FEES (per application) *CREDIT CARDS NOT ACCEPTED* Consents - New lot or lot addition - \$3.193.98 Consents - Easements - \$1,438.90 Minor Variance - \$2,393.87 Deferrals/Amendments requiring recirculation – 50% of original fee Pre-consultation Fee - \$150.00 Certificate of Cancellation – \$787.19 FOR STAFF USE ONLY Was there a pre-consultation with Planning Staff or any other Agency? YES NO If Yes, then who? Received by: Confirmed as a complete application by the Secretary-Treasurer:

COMMITTEE OF ADJUSTMENT APPLICATION FOR MINOR VARIANCE OR PERMISSION

	For Office Use Only			
	APPLICATION #: A	/	RECEIPT #:	
Rarria				
Barrie	PROPERTY ADDRESS):		
	HEARING DATE:			
1.0 APPLICANT INFORMATION:				
Name of Applicant:				
Address:				
City/Town:		Postal Code:		
Telephone: ext.		Fax:		
E-mail:		Other:		
1.1 OWNER INFORMATION (if different from the applicant): An owner's authorization is required in Section 9.0, if the applicant is not the owner				
Name of Owner:	эн оло, н што арриошин то но			
Address:				
City/Town:		Postal Code:		
Telephone: ext.		Fax:		
E-mail:		Other:		
1.2 AGENT INFORMATION (person A letter of authorization is required to be sub		ent from	the applicant):	
Name of Agent:	min incapplication			
Address:				
Dity/Town:		Postal Code:		
Telephone: ex	t.	Fax:		
E-mail:		Other:		
2.0 LOCATION INFORMATION ON S	SUBJECT LANDS:			
Concession/Registered Plan No.:			Lot Number(s):	
Reference Plan No.:		Part Number(s):		
Municipal Address:				
Roll Number:				
Are there easements or any restrictive covenants affecting the subject lands? No Yes				
If Yes, please describe:				
3.0 TYPE AND PURPOSE OF APPLICATION:				
Nature and extent of relief applied for:				
Why is it not possible to comply with the provisions of the zoning by-law?				

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4.0 PROPERTY DIMENSIONS:				
Lot Frontage:m Lot Depth:m Lot Area:m²				
4.1 ACCESS TO THE SUBJECT LAND IS MADE BY (please check all that apply):				
Municipal Road - Maintained Seasonal or Year Round				
Provincial Highway Private/Right of Way Other (i.e. Water Access)				
If access to the subject land is by private road, or if "other public road" or "right of way" please indicate below who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year. If access by water, please indicate the location of the parking and board docking facilities to be used.				
4.2 WATER (please check):				
Municipal Well – Private or Communal				
Willinia vven – Private of Communa				
Other:				
4.3 SEWER (please check):				
Municipal Septic – Private or Communal				
Other (i.e. Lake):				
* A copy of your health unit certificate of approval or septic use permit must be submitted with this application for review. Please be advised that additional review fees may be applicable to ensure compliance. For more information or to request a copy of this information, please contact the Building Standards Department at (705)739-4212.				
4.4 STORM DRAINAGE (please check):				
Sewer Ditches/Swales Other:				
4.5 USE OF PROPERTY (i.e Residential, Commercial Industrial)				
Existing:				
Proposed:				
4.6 BUILDINGS OR STRUCTURES:				
Existing:				
Proposed:				
* For each existing/proposed building or structure, please indicate type, the setback from the front lotline, rear lot line and side lot lines, the height in metres and the dimensions or floor area.				

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5.0 LAND USE AND APPLICATION INFORMATION:		
What is the existing official plan designation(s) of the subject land?		
What is the zoning of the subject land? If the subject land is covered by a Minister's zoning order, whatis the Ontario Regulation Number?		
Has the subject land ever been subject of an application of a plan of subdivision or consent under the <i>Planning Act</i> ? If Yes, please provide the application file number and decision made on the application.		
No Yes		
Has the subject land ever been subject of a previous application for a minor variance/permission under the <i>Planning Act</i> ? If Yes, please provide the application file number and decision made on the application. No Yes		
Date of acquisition by current owner:		
Date of construction of all buildings and structure on the subject lands:		
The length of time that the existing uses of the subject lands have continued:		
6.0 OTHER INFORMATION:		
Is there any other information that you think may be useful to the Committee of Adjustment or other agencies in reviewing this application? If so, explain below or attach on a separate page.		

7.0 SKETCH REQUIREMENTS:

The application shall be accompanied by a sketch showing the following: (Please note the Committee may request a sketch signed by an Ontario Land Surveyor)

- The boundaries and dimensions of the subject land.
- The location, size and type of all existing and proposed buildings and structures on the subject lands, indicating the distance of the buildings or structures from the front yard lot line, rear yardlot line and the side yard lot lines.
- The approximate location of all natural artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- The existing use(s) on adjacent lands.
- The location, width, and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used.
- The location and nature of any easement affecting the subject lands.

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8.0 CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION:				
I,am the owner of the land that is the subject of this minor variance/permission application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.				
Print Name				
Signature (Owner or Agent)	Date			
9.0 AUTHORIZATION OF USING AN AGENT BY OWNER:				
I,am the owner of the land that is the subject of this application for a minor variance/permission and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize,				
Print Name				
Signature (Owner)	Date			
10.0 AFFIDAVIT OR SWORN DECLARATION:				
I/WE				
Signature of Owner/Applicant (seal if any)	Print Name			
Signature Owner/Applicant (seal if any)	Print Name			
Dated at the City of Barrie In the County of Simcoe Thisday of20				
Commissioner of Oaths NOTE: IF THE REGISTERED OWNER IS A CORPORATION, THE OTHIS FORM IN ADDITION TO THE SIGNATURE OF AUTHORIZED STATES.				