GENERAL JOHN HAYTER SOUTHSHORE COMMUNITY CENTRE



205 Lakeshore Drive
Barrie, ON L4N 7Y9

For rental inquiries: 705-739-4220 x4356 arcinfo@barrie.ca

FEATURES

- Hall Space - Suitable for social functions, meetings, seminars, banquets and weddings
- Capacity - 225 people
- Air-conditioned, accessible, patio area (no alcohol permitted) with a beautiful waterfront setting and view of Kempenfelt Bay
- Tables and chairs included – 30 5’ rounds and 12 6’ rectangles
- Equipped with warming oven, microwave, commercial fridge, freezer, beverage fridge, bar, tables, chairs, microphone, podium and 3 projectors with screens
- Parking Fees apply to non-residents

FEES

Prime Time Rental Daily (Friday, Saturday & Sunday)
$ 1,600.00 + HST

Prime Time Rental Hourly (Friday, Saturday & Sunday – last minute requests only)
$270.90 + HST (min 3 hour rental)

Non-Prime Rental Daily (Monday to Thursday)
$ 677.30 + HST

Non-Prime Rental Hourly (Monday to Thursday)
$135.50 + HST (min 3 hour rental)

Additional Fees:
Re:Sound: $26.63 + HST
Socan: $63.49 + HST
Insurance (not-for-profit or individuals – fees apply, please inquire)

General John Hayter Southshore Community Centre

Frequently Asked Questions:

Q. Is parking available for my event?
Parking at the Centre is a PAID lot. Barrie residents who have registered their vehicle for waterfront parking pass through the hotspot app will be able to park for free. Non-residents will be required to pay. The rate is $15 p/hr or $60.00 for the day. By-law does enforce this lot 24/7 and guests will be ticketed if they do not have proper registration of their vehicle or have not paid for their parking spot.

Q. What if the lot is full?
Unless booking the lot in its entirety, visitors may still access Southshore Community Centre for parking. Don't forget, Barrie residents who have their vehicles registered with the waterfront parking pass are permitted to park in any of the waterfront parking spaces at the waterfront including along the road (unless otherwise posted).

Q. How can I reserve a spot/lot for my event?
The lot can be reserved, or spaces can be reserved two weeks prior to your rental by applying for a Right of Way Application (ROWA) online through APLI (www.barrie.ca/apli) or you can pre-purchase parking passes for your guests for $10.00 +HST per space/per day. This is the responsibility of the renter and can be done through Service Barrie 705-726-4242 or servicebarrie@barrie.ca. Guests are permitted to park overnight till noon the next day through this process.

Q. How do I gain access to the building the day of my event?
An access card/fob is picked up at the Allandale Recreation Centre (190 Bayview Drive) the day before your rental or day of. The access card provides you with access to the main doors, inside main hall, kitchen and two storage rooms where the tables and chairs are stored. The access card is be returned to the Allandale Recreation Centre on the next business day.

Q. Can I come in the night before to set up?
You must book and pay for the time the night before if you want to set up. This is only an option if the night before is available, which is not always the case. Minimum 3 hour rental is required.

Q. Who is responsible for setup/take down of tables and chairs?
You are. The Hall must be left in the same state as you find it. All items put away, garbage placed in the dumpster at the road, blinds down, lights off and building secure.

Q. Can I store my supplies overnight?
No, unless you have booked the space for setup or takedown, personal items must be removed at the end of your rental.

Q. Can I burn candles?
Yes, provided the open flame is in a secure container such as a hurricane lantern. Lit votive candles are not permitted. To avoid fire, we recommend the use of battery operated candles.

Q. Is confetti permitted?
No, use of confetti, sparkles or glitter is strictly prohibited in our buildings. ***If renter fails to adhere to this policy, applicable cleaning fees will apply.***

Q. Can I have fireworks?
No, fireworks are strictly prohibited on City property. Use of sparkler machines or fog machines must be approved by staff. Hand sparklers may be used but outside and away from the building.

Q. What are the dimensions of the facility?
Southshore's hall is 61' x 65', for a total of 3,965 sq. ft.

Q. What supplies are provided with the rental?
Approximately 12 rectangle tables (3' X 6') and 30 round tables (5' in diameter), 225 cushion chairs, sound system, microphone, podium and 3 projector screens (must provide your own laptop and HDMI cord). We also provide two ladders for decorating (one 12' and the other 6'*). It is recommended that staff meet you on site a week out from your rental to go over the sound and AV equipment.*

Q. Are linens provided?
No. you are responsible to supply your own linens.

Q. Is kitchenware provided?
No. you are responsible to supply your own plates, utensils and associated kitchenware.

Q. Can I cook food in the kitchen?
No. Due to the agreement with Barrie Fire Services, the oven may not be used for anything other than heating pre-cooked food. Food may not be cooked in the kitchen. Most caterers will already be aware of our guidelines, but please inform your caterer of this restriction. The kitchen is equipped with a commercial double fridge, convection oven, two induction plates, a food warmer, microwave, freezer and a 40 cup coffee maker (we supply the filters) and beverage fridges behind the bar.

Q. Do we have to use a specific Caterer for the venue?
No, you may use your preferred catering service. We will require the name of your caterer prior to your event.

Q. Can I have a BBQ?
Please advise us first if you want to BBQ. The following rules must be adhered to:

- Household BBQ's are not permitted. They must come from come from a local rental company or caterer with up-to-date inspections and insurance.
- Must be 3 meters away from the building
- Must be on the side patio- not on the grass, nor the parking lot
- Must be uncovered (no tents, awning or overhangs)
- Must provide a fire extinguisher and keep located near BBQ
- The outdoor cooking appliance shall not be left unattended

Q. Can we have a food truck?
Please advise us first if you want a food truck. The following rules must be adhered to:

Must speak with city staff first and provide name of food truck service
Must serve exclusively to event guests. Absolutely NO public food sales
Must have signage on the truck advising of no public sales, exclusively for event guests
Must reserve the spots and area that will be used for food service, contact service.barrie@barrie.ca

Must obtain appropriate Permits, Business Licenses and comply with Health Unit standards, contact enforcement.services@barrie.ca

Q. Will a staff be on site for assistance?
We try to ensure there is a staff member on site for events involving alcohol. Otherwise, staff are on call and located at other facilities. Generally for an evening event with alcohol we staff the event from 4pm-2am.

Q. Who can I call during my event if there is any problems?
Please call the Allandale Recreation Centre 705-728-5141 during operating hours Mon-Fri 6am-9pm, Sat-Sun 8am-5pm.

If you need to call after hours, please call: 705-817-2879.

Q. How can I apply for a Special Occasions Permit?
If you're serving alcohol at your event you are required to have a Special Occasions Permit (SOP), also called a liquor licence. Online applications can be done here: https://www.agco.ca/alcohol/special-occasion-permits-private-event.

Please apply well in advance for your permit as we require this information a month out from your rental and it could take a few days to process. The renter is responsible for their own bartender(s), alcohol and SOP. All Bartenders are required to be Smart Serve Certified and a copy is to be provided to us for our records (along with the SOP). A Copy of the permit must be posted at your event, along with page 13 of the Municipal Alcohol Policy (provided with your rental contract). *Note – guests are not permitted to bring their own alcohol*.

Q. What is the SOCAN/RE: SOUND Fee?
SOCAN is the Society of Composers, Authors and Music publishers of Canada, under Federal licence, are authorized to charge a fee under Tarriff 8: Receptions, Conventions, Assemblies for using pre-recorded music.

RE:SOUND is the Canadian not-for-profit music licensing company dedicated to obtaining fair compensation for artists and record companies for the broadcast and public performance of their music.

The fee for Socan is $63.49 and Re:Sound is $26.63.

Note – if you are using a personal device, no Socan/Re:Sound fee is required.

Q. Can we get married outside the building in the park?
You can get married in the park however you cannot book a space and may not setup tables, chairs, tents etc. Parks are public spaces so you cannot ask someone to move from an area for your ceremony. Your permit ONLY covers the use of the Hall and the adjacent patio. Tables and Chairs from the facility may not be taken outside.

Please note that the dock at the water is privately owned and is not available for ceremonies.

Q. Do we get exclusive use of the entire building during our event?
No, your permit ONLY covers the use of the Hall, kitchen and the adjacent patio.

Q. Is there Wi-Fi?
Yes, please use Barrie Public (you will need to accept the terms, there is no password).

Q. What is the City's Cancellation Policy?
All cancellations must be received in writing: 0 to 60 days, no refund; 61 to 90 days, 50% refund; 91+days – full refund minus $15 admin fee.

Q. We are hosting a Buck n' Doe. What are the rules around Lotteries and Gambling?
All renters must comply with Provincial Legislation (governed by the Alcohol and Gaming Commission Office, AGCO). Games of chance, lotteries and gambling of any type is illegal and strictly forbidden. In order to hold any type of raffle, draw or 'casino style' game, the parties MUST be a non-for-profit or charitable group and gain eligibility through our City's Enforcement office (enforcement.services@barrie.ca) or the AGCO.