



**Building Department**  
70 Collier Street, City Hall, P.O. Box 400  
Phone: (705) 726-4242 [ServiceBarrie@barrie.ca](mailto:ServiceBarrie@barrie.ca)

## Permit Application Checklist – Pool Enclosures

### Item 1 - Documentation

Your application must include item A (and supporting documents B and C, if applicable):

Submitted:		YES	NO
<b>A</b>	Permit Application (online <a href="#">APLI</a> permit application)		
<b>B</b>	Conservation or other authority clearance letter (if required)		
<b>C</b>	Property Owner Consent Letter (if you are not the owner of the property)		

### Item 2 - Site Plan

Your site plan must be to scale and should identify the following:

Submitted:		YES	NO
<b>A</b>	Lot Lines		
<b>B</b>	Dwelling Location		
<b>C</b>	Location of pool relative to all property lines		
<b>D</b>	Location and construction of pool enclosure <ul style="list-style-type: none"> <li>▪ The fence surrounding the pool or property is required to be non-climbable and at a minimum 1.2m (4ft.) in height.</li> </ul>		
<b>E</b>	Any easements on the property <ul style="list-style-type: none"> <li>▪ Pools and spas/hot tubs cannot be constructed on easements. However, you may be able to have the easement released. Contact the Legal and Real Estate Services branch for more information.</li> </ul>		
<b>F</b>	Existing and proposed grades and drainage patterns		

**Note for Above Ground Pools:** where the sides of the above ground pool are taller than 1.2m (4 ft) an enclosure is only required around the stair into the pool. Pool pumps and other mechanical equipment must be kept a minimum of 4 ft. away from the edge of the pool.

**Note for Hot Tubs:** outdoor spas need not be enclosed by a pool enclosure provided they are enclosed by a solid, locked cover that is secured over the entire water surface when the area surrounding the spa is unattended by a supervisory adult.

**Note for Right of Way Activity (ROWA) Permits:** a permit is required if activities are occurring over a municipal right of way (i.e., heavy machinery crossing curbs, sidewalks, or boulevard). You can apply for a ROWA permit through APLI.

See page 2 for drawing specifications:





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## Pool Enclosure Standards

**Enclosure means: a fence, wall or other structure or thing, including gates and doors, which surrounds the perimeter of a pool which would discourage the entry of a person into the enclosed area.**

Every pool enclosure shall be designed, constructed, and maintained to discourage the entry of small children into the pool area.

The following standards are deemed by the Corporation to satisfy the intent of Article 8 (1) of the Pool Enclosure By-Law:

Height:	Every pool enclosure shall be not less than 1.2 metres (47.23 inches) in height measured from the finished grade and any climbable fixture or feature on the exterior side of the pool enclosure, to the top of the pool enclosure, as determined at the time of the initial pool enclosure approval.
Rigidity:	Every pool enclosure shall be constructed and maintained to be rigid and secure, able to resist any reasonable lateral forces that may be applied to the enclosure material within its minimum required height.
Openings:	No openings, spaces or gaps in the enclosure material shall allow the passage of a spherical object having a diameter of 100mm (3.94 inches) within the enclosure's minimum required height.
Non-Climbable:	Within the enclosure's minimum required height, no horizontal or diagonal components shall be located to facilitate the climbing of the enclosure. Horizontal or diagonal members shall be spaced not less than 900mm (35.42 inches) measured between the top edge of adjacent members.
Gates and Doors:	All gates and doors of the pool enclosure other than from the property's dwelling unit, shall be kept in a closed, secure, and latched position whenever the pool area is unattended by a supervisory adult. All gates shall be of equivalent construction and height as the minimum requirements of the pool enclosure and shall be supported on substantial hinges.

In accordance with Section 6.0.2 of the Site Alteration By-law, all site alterations must comply with By-law 2014-100 and cannot affect the grading of abutting properties.



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Additional requirements apply to the following enclosure types:

Board Fences	All board material shall be of minimum 19mm thickness (1' nominal thickness). All horizontal support rails shall be of minimum 39mm x 89mm (nominal 2" x 4") material. All support posts shall be of minimum 89mm x 89mm (nominal 4" x 4") material spaced not more than 2.5m (8.2 ft) apart.
Lattice Fences	The openings of any lattice material shall be not greater than 51mm x 51mm (2" x 2") in size. All lattice material shall be laterally supported at all edges and at horizontal and vertical spacing of not more than 1.2 metres (3.94 ft).
Chain Link Fences	All chain link fences, posts and rails shall be of galvanized or vinyl coated material. All chain link mesh material shall be a minimum of No. 14 gauge wire. The openings of any chain link fencing material shall not be greater than 51mm x 51mm (2' x 2') in size.

Reference – Pool Enclosure By-Law