

# CHECKLIST FOR HOME DAYCARE, CAS, ADOPTION INSPECTIONS



| What is the Fire Department looking at when they inspect?    |                                                                                                                                                                                                                                                                                                                                                               |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                                                           | Working smoke alarms on every level of the home.<br>Alarms must be less than 10 years old.                                                                                                                                                                                                                                                                    |
| 2.                                                           | Working carbon monoxide alarms on every level where people sleep.<br>Alarm must be within the manufacturer time line for effectiveness, (usually 7-10 years).                                                                                                                                                                                                 |
| 3.                                                           | Clear exit doors to the outside.                                                                                                                                                                                                                                                                                                                              |
| 4.                                                           | No extension cords used on a permanent basis.                                                                                                                                                                                                                                                                                                                 |
| 5.                                                           | Clearance of combustibles to furnaces, hot water tanks and any other fuel fire appliance of not less than 1 metre all the way around.                                                                                                                                                                                                                         |
| 6.                                                           | Willingness to produce a written fire escape plan with exterior meeting place for the premise.                                                                                                                                                                                                                                                                |
| 7.                                                           | Ability to verbalize how the monthly fire drill will be held, one drill must be during sleep/nap time.                                                                                                                                                                                                                                                        |
| 8.                                                           | Dryer venting, flexible metal piping being used.                                                                                                                                                                                                                                                                                                              |
| 9.                                                           | Ensure sump pump is not congested with storage and is able to function freely.                                                                                                                                                                                                                                                                                |
| 10.                                                          | Appropriate venting for gas stove.                                                                                                                                                                                                                                                                                                                            |
| 11.                                                          | If a daycare is to exist in the basement, there must be 2 ways out, windows are acceptable provided they are can be opened without the use of tools from the inside. An unobstructed opening of 0.35 m square with no dimensions less than 380 mm. If opening in a window well, a clearance of not less than 550 mm shall be provided in front of the window. |
| 12.                                                          | Some daycare oversight agencies require a fire extinguisher to be in the home. IF so, the extinguisher MUST be maintained annually and knowledge of use is required.                                                                                                                                                                                          |
| What is the Fire Department obligated to acknowledge/report? |                                                                                                                                                                                                                                                                                                                                                               |
| 1.                                                           | Unregistered, non-compliant second suite.                                                                                                                                                                                                                                                                                                                     |
| 2.                                                           | Unregistered Student Housing.                                                                                                                                                                                                                                                                                                                                 |
| 3.                                                           | Inappropriate number of occupants for building design                                                                                                                                                                                                                                                                                                         |

## Definition – Ontario Building Code Division A Part 1, 1.4.1.2.

***“Suite” means a single room or series of rooms of complimentary use, operated under a single tenancy and includes:***

***a) dwelling units,***

***b) individual guest rooms in motels, hotels, boarding houses, rooming houses and dormitories,***

***c) individual stores and individual or complementary rooms for business and personal service occupancies***

The Business License inspection fee of \$139.50 (subject to change per fees by-law), must be paid prior to the inspection. This can be paid via cash, cheque or debit/credit at our Fire Headquarters, 155 Dunlop Street West, during regular business hours. (Mon-Fri – 8:30 am – 4:30 pm).

Please note that the pre-paid fee will apply regardless of suitability of property inspected, or code compliance issues discovered.

NOTE: IF A SECOND OR SUBSEQUENT INSPECTION IS REQUIRED, AN INSPECTION FEE WILL APPLY