

Application Requirements

Documents / Items Required at time of Application	
Site Servicing Drawing Submission Requirements (Page 2 of this document)	
Permit Fees – Cash, cheque, debit, and credit cards (up to \$5,000.00)	
<input type="checkbox"/>	Building Permit Fees (refer to Fees By-law)
Pre-Approvals	
<input type="checkbox"/>	* Conditions of Site Plan signed off by: Fire, Engineering, Water, Planning, and Building
<input type="checkbox"/>	Municipal Address (Planning)
Other Forms	
<input type="checkbox"/>	Building Permit Application (online APLI permit application)
<input type="checkbox"/>	Commitment of General Review by Professional Engineer
<input type="checkbox"/>	Geotechnical and Soils Report (if applicable)
<input type="checkbox"/>	Proof of compliance with applicable law(s) – Applicable Law Checklist
<input type="checkbox"/>	Property Owner Consent Letter (if applicable)
<input type="checkbox"/>	Mechanical Specifications
Deposits and Payments Required prior to Permit Issuance	
<input type="checkbox"/>	Development Charges, Parkland Payment (if applicable)
<input type="checkbox"/>	Outstanding Building Permit Fees
Applicable Law (if regulated)	
External	
<ul style="list-style-type: none"> ▪ Conservation Authority (LSRCA or NVCA) ▪ Ministry of the Environment (MOE) ▪ Ministry of Transportation (MTO) 	
Internal	
<ul style="list-style-type: none"> ▪ Zoning By-laws ▪ Planning Approval ▪ Heritage ▪ Clean Water Act 	
Other Municipal Approvals	
<ul style="list-style-type: none"> ▪ ROWA – Right of Way Activities ▪ Business Licenses ▪ Site Alteration - Site Alteration By-law ▪ Tree Removal (Private Property) – Tree Preservation By-law ▪ Encroachment Agreement 	

Contact Information

Service Barrie 705-726-4242 or ServiceBarrie@barrie.ca

* Executed Site Plan Agreement or Pre-Servicing Agreement is required prior to issuance of a building permit (if applicable).

Drawing Submission Requirements

All drawings shall be: to scale, dimensioned, and provide sufficient information to describe the extent of proposed work.

Legend: Y = Yes (provided) N = No (outstanding/missing) n/a = Not Applicable

Y	N	n/a	Site Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Property lines, lot area, and statistics table
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed building footprint with setbacks to property lines
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed and existing grades/elevations and proposed finished floor elevations
Y	N	n/a	Site Servicing Plan stamped by P.Eng
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing size, length, location, and type of material for Water and Fire supply lines
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing size, length, location, and type of material for Sanitary and Storm Water Sewers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Location of Manholes, Clean-outs, and Catch Basins
Y	N	n/a	Site Grading stamped by P.Eng
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing size and location of Building
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing elevation of Building
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing pavement, curbs, proposed elevation, existing contours, proposed swales, proposed grade, proposed embankment slope, overland flood route, existing slope embankment, retention ponds, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Showing any other infiltration devices