

CHECKLIST FOR HOME DAYCARE, CAS, & ADOPTION INSPECTIONS



What is the Fire Department looking at when they inspect?	
1.	Working smoke alarms on every level of the home. Alarms must be less than 10 years old.
2.	Working carbon monoxide alarms on every level where people sleep. Alarm must be within the manufacturer time line for effectiveness, (usually 7-10 years).
3.	Clear exit doors to the outside.
4.	No extension cords used on a permanent basis.
5.	Clearance of combustibles to furnaces, hot water tanks and any other fuel fire appliance of not less than 1 metre all the way around.
6.	Willingness to produce a written fire escape plan with exterior meeting place for the premise.
7.	Ability to verbalize how the monthly fire drill will be held, one drill must be during sleep/nap time.
8.	Dryer venting, flexible metal piping being used.
9.	Ensure sump pump is not congested with storage and is able to function freely.
10.	Appropriate venting for gas stove.
11.	If a daycare is to exist in the basement, there must be 2 ways out, windows are acceptable provided they are can be opened without the use of tools from the inside. An unobstructed opening of 0.35 m square with no dimensions less than 380 mm. If opening in a window well, a clearance of not less than 550 mm shall be provided in front of the window.
12.	Some daycare oversight agencies require a fire extinguisher to be in the home. IF so, the extinguisher MUST be maintained annually and knowledge of use is required.
What is the Fire Department obligated to acknowledge/report?	
1.	Unregistered, non-compliant second suite.
2.	Unregistered Student Housing.
3.	Inappropriate number of occupants for building design

Definition – Ontario Building Code Division A Part 1, 1.4.1.2.

“Suite” means a single room or series of rooms of complimentary use, operated under a single tenancy and includes:

- a) dwelling units,***
- b) individual guest rooms in motels, hotels, boarding houses, rooming houses and dormitories,***
- c) individual stores and individual or complementary rooms for business and personal service occupancies***

The inspection fee of \$133.00 (subject to change per fees by-law), *must be paid prior to the inspection*. Fees can be paid via cash, cheque or debit/credit at our Fire Headquarters, 155 Dunlop Street West, during regular business hours (Mon-Fri – 8:30 am – 4:30 pm). If you are unable to attend in person, credit card payment over the phone is available.

Please note that the pre-paid fee applies regardless of suitability of the property inspected, or code compliance issues discovered.

NOTE: IF A SECOND OR SUBSEQUENT INSPECTION IS REQUIRED, ADDITIONAL INSPECTION FEES APPLY