

SUMMARY OF FEES

FOR INFORMATION REQUESTS UNDER THE *MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (MFIPPA)*

The payment and amount of fees are set out in the *Act* and its regulations.

FEES FOR REQUESTS FOR PERSONAL INFORMATION

A request for information about oneself is considered a "personal information request". The following fees apply to requests for your own personal information:

Application Fee:	\$5.00 - To be paid when you submit your request; Application Fee is mandatory and not subject to waiver
* Photocopying:	\$0.20 / page; (Requester's copy only)
Computer Programming:	\$15.00 per ¼ hour if needed to develop program to retrieve information;
USB/DVD's:	\$10.00 for each USB/DVD.

FEES FOR REQUESTS FOR GENERAL INFORMATION

Requests for information, whether about a person other than yourself or about a government program or activity are considered "general information requests". The following fees apply to a request for general information:

Application Fee:	\$5.00 - To be paid when you submit your request; Application Fee is mandatory and not subject to waiver
Search Time:	\$7.50 per ¼ hour required to search and retrieve records;
Record Preparation:	\$7.50 per ¼ hour required to prepare records for release; (i.e. severing)
* Photocopying:	\$0.20 / page (Requester's copy only);
Computer Programming:	\$15.00 per ¼ hour if needed to develop program to retrieve information;
USB/DVD's:	\$10.00 for each USB/DVD.

** Please note that the individual will be provided the option of viewing originals on site. Select photocopying fees may apply.*

Note: The time for processing access requests is 30 days. A time extension, however, may be applied where necessary.

EXEMPTIONS UNDER THE ACT

Specific types of information are protected under the Act. Information that will or may be withheld includes:

Mandatory Exemptions

Relations with governments
Third party information
Personal privacy

Discretionary Exemptions

Advice or recommendations
Economic and other interests
Danger to health and safety
Draft by-laws, records of closed meetings
Law Enforcement
Limitations on access to own personal information
Solicitor-client privilege
Published information